

SUFFOLK COUNTY BOARD OF ETHICS

Minutes of Meeting Held on  
November 19, 2014  
Office of the Board of Ethics  
Sunrise Business Center, 3500 Sunrise Highway, Room 364  
Great River, New York 11739

Meeting: *Board Members present:* Robin Long, Linda Spahr, Richard Halverson, and Dennis O'Doherty.  
*Staff present:* Samantha Segal, Executive Director and Darlene Kurrass, Board Secretary, taking minutes.  
*Counsel present:* Julie Torrey, Esq.

Ascertainment of Quorum: The meeting was called to order at 5:00 p.m. by Chairperson, Robin Long. A roll call was conducted and a quorum was present.

Adoption of Agenda: A motion was made by Linda Spahr, seconded by Richard Halverson, to adopt the agenda. Upon a vote being taken, motion was approved (4-0-0).

Adoption of Minutes: A motion was made by Richard Halverson, seconded by Dennis O'Doherty, to adopt the minutes of the November 5, 2014 meeting. Upon a vote being taken, motion was approved (4-0-0).

Public Session: Robin Long opened Public Session. No members of the public were present and no written testimony was submitted. Robin Long closed public session.

Chair Report: Chair, Robin Long, expressed the Board's gratitude and thanks to the Suffolk County IT Team for creating an outstanding employee online training program.

Executive Director Report: Samantha Segal, Executive Director, reported and/or discussed the following:

- Two (2) Solicitation of Quotes to be posted: Trainer and ALJ (Hearing Officer),
- Training:
  - Today, November 19, the Suffolk County Probation Department, approx. 30 employees in attendance.
  - All Employee Online Ethics Laws Training and Post-Employment Training: Focus group, announcement, and distribution method.

Executive Session: At 5:10 p.m. motion was made by Robin Long, seconded by Richard Halverson to go into Executive Session for the purpose of discussing confidential matters pertaining to three Advisory Opinions, update on Dual/Outside Employment FDS Audit, Counsel updates, and online training program review in accordance with the Suffolk County Administrative Code §A30-8 and the New York State Open Meetings Law. Upon a vote being taken, motion was approved (4-0-0).

During Executive Session the Board voted on AO-2014-11 (4-0-0), AO-2014-12, as amended (4-0-0), and standing of AO-2014-13 (0-4-0).

A motion was made by Robin Long, seconded by Richard Halverson to adopt the online training program as amended. Upon a vote being taken, motion was approved (4-0-0).

A motion was made by Robin Long, seconded by Dennis O'Doherty to close Executive Session. Upon a vote being taken, motion was approved (4-0-0).

SUFFOLK COUNTY BOARD OF ETHICS

Code of Ethics Plain Language Guide: The Board reviewed the drafted Code of Ethics Plain Language Guide.

New Business: None.

The next meeting of the Board will be held on December 3, 2014 at 9:30 a.m.

There being no further business, a motion was made by Robin Long, seconded by Dennis O'Doherty to adjourn the meeting. Upon a vote being taken, motion was approved (4-0-0) (6:45 p.m.).